

You may publish your Consumer Confidence Report in a newspaper of local circulation if you serve less than 10,000 population (not connections).

If you publish your Consumer Confidence Report in the newspaper, you are required to take the following steps:

1. Post a notice on your water bills which says:

Look for the *(name of water system)* (Year) Water Quality Report in the *(name of newspaper)* on *(date the report will be in the newspaper)*. This report will not be direct mailed to customers.

The last sentence can be omitted if there is not enough room on the water bill. However, you must include it in the notice in the newspaper if it is not included on the water bill.

2. At least three days before the report is published in the newspaper (the week before if you use a weekly newspaper) the following notice must be published in the newspaper:

NOTICE: The *(name of water system)* (Year) Water Quality Report will be published in the *(name of newspaper)* on *(date the report will be in the newspaper)*. This report will not be direct mailed to customers.

3. Publish the entire report in the newspaper.
4. Provide copies of the report to local libraries and have copies available to the public at your office.
5. Send the completed verification form along with a copy of each of the above items to both the Tennessee Environmental Assistance Center (field office) in your area and to the Central office of the Division of Water Supply in Nashville.